

**ACCIDENT REPORT FORM - TOWCESTER U3A**

Name / address / telephone number of injured party or property owner:

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Name / address / telephone number of any other person(s) involved:

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Date and time of accident / incident:  
Location:

Circumstances of accident / incident:

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Details of injury and/or damage to property:

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Name / address / telephone number of person(s) involved in the accident / incident:

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Witnessed by: 1)	2)
Address:	
Telephone number:	

Immediate action taken:

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Details of any specialised assistance required at the scene of the accident / incident:

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Was medical advice sought afterwards? If so give details:

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Name of Group Leader/Coordinator:	Telephone Number:
Signed by injured person(s):	
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Signed by Group Leader:	Date: