

## Towcester u3a

### Minutes of

#### Annual General Meeting held on Wednesday 29th May 2024 at 14:00

Committee Members present: Steve Porter – Chair; Terry Goldfinch - Treasurer; Jill Stewart – Group Liaison; Alison Burnley - Membership; Alison Foxtton -Publicity; Deb Heaphy – Business Secretary; Anne Parkes – Speaker Liaison; Jenny Rigby; Marilyn Shone; Tricia Burningham – Minute Secretary

Apologies received: None.

#### 1. Welcome

The Chair welcomed the seventy members in attendance at this AGM which was held in advance of the Monthly Meeting. The meeting was quorate.

#### 2. Trustees Report (available on our website)

The Chair gave a summary of the highlights of the report as follows:

##### 2.1. Background

Formed in 2010  
Registered Charity no 1155428  
Affiliated with the Third Age Trust

##### 2.2. Committee members for May 2023 to May 2024

Stephen Porter (Chair)  
Terry Goldfinch (Treasurer)  
Deborah Heaphy (Business Secretary)  
Alison Foxtton (Publicity)  
Anne Parkes (Speaker Seeker)  
Jill Stewart (Group Liaison)  
Alison Burnley (Membership Secretary)  
Jenny Rigby  
Marilyn Shone  
Tricia Burningham (Minute Secretary)

All Committee members, except for Steven Porter, stood for re-election for 2024-25.

##### 2.3. Groups

There were now fifty interest groups: with a full list available on the website.  
Thanks were given to Jill Stewart for her work with groups throughout the year.

##### 2.4. Monthly Meetings

Thanks were extended to Anne Parkes, Speaker Seeker for a full and varied programme of talks during the year.

##### 2.5. Membership

Membership now totalled 651 members as of 31 May 2024.  
Thanks were expressed to Alison Burnley for her work with members and the new membership system, *Simple Membership*.

##### 2.6. Publicity

Publicity channels included the website towcesteru3a.co.uk, a Facebook Page and a monthly bulletin, in addition to other activities. A big thank you was given to Alison Foxton.

### 3. Financial Report for year ending 28th Feb 2024 (available on our website)

The Chair provided a summary of the financial results for the year as follows:

Results 2023/24	
Income	£12,089
Expenditure	£8,817
Reserves	£13,772
Required Reserves	£6,000

Expenditure was less than anticipated, as fuel and room hire costs had not risen as expected. In addition, Anne Parkes, Speaker Seeker, had done an exceptional job of finding speakers at less than budgeted cost.

#### 3.1. Budget for 2024/25

The Chair expressed his thanks to Terry Goldfinch, Treasurer for his work with the accounts for the year, and for the budget prepared for the following year:

Budget 2024/25	
Income*	£12,860
Expenditure	£12,500
*Membership subscription to remain at £20 per annum	

### 4. Voting Results

120 votes (20% of membership) had been cast out of a total membership of 651. Therefore, the quorum requirement (minimum sixty-five members) had been met.

#### 4.1. Notes and Voting Results of the 2023 AGM

Do you approve the notes and voting results of the 2023 AGM?	
Yes	64%
No	0
Abstained	36%
Motion Carried	

#### 4.2. Approval of Trustees Report

Do you approve the Trustees Report covering the period June 2023 to May 2024?	
Yes	97%
No	0
Abstained	3%
Motion Carried	

#### 4.3. Approval of Accounts

Do you approve the accounts for the year ended 28th February 2024?	
Yes	97%

Do you approve the accounts for the year ended 28th February 2024?	
No	0
Abstained	3%
Motion Carried	

**4.4. Appointment of Essendon Accounts and Tax Ltd as our external examiner until the next AGM**

Do you agree to the re-appointment of Essendon Accounts and Tax Ltd. as our external examiner until the next AGM?	
Yes	98%
No	0
Abstained	2%
Motion Carried	

**4.5. Election of Committee Members 2024/25**

Do you agree with the election of the nominees for the Executive Committee to serve until May 2025?	
Yes	99%
No	0
Abstained	1%
Motion Carried	

**4.6. Additional Item - Approval of Membership Subscription remaining at £20 until at least 2026.**

This item had been omitted from the Voting Survey and so a vote was taken at the meeting. The motion was carried.

**5. AOB - None**

The Annual General Meeting closed at 14:15